



# GLOBE BUSINESS COLLEGE MUNICH

Maximiliansplatz 5, 80333 Munich, Germany  
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## Flex Master Programme

### Personal Data

|                |                          |                                 |
|----------------|--------------------------|---------------------------------|
| Family name    | First name(s)            | Former last name(s) if any      |
| Gender (F / M) | Date of birth (dd/mm/yy) | Place of birth (city + country) |
| Citizenship    | First language           |                                 |

### Contact Details

#### 1) Permanent Home Address

|                      |        |         |
|----------------------|--------|---------|
| Street and number    |        |         |
| Postal code          | City   | Country |
| Permanent home phone | Mobile | e-mail  |

#### 2) Mailing Address (if different from above)

|                            |        |         |
|----------------------------|--------|---------|
| Street and number          |        |         |
| Postal code                | City   | Country |
| Phone (at mailing address) | Mobile | e-mail  |

### When do you want to begin your studies?

|                          |  |                          |            |                          |            |                          |          |
|--------------------------|--|--------------------------|------------|--------------------------|------------|--------------------------|----------|
| <input type="checkbox"/> | February 2009                              | <input type="checkbox"/> | March 2009 | <input type="checkbox"/> | April 2009 | <input type="checkbox"/> | May 2009 |
| <input type="checkbox"/> | If another start date, please state month: |                          |            |                          |            |                          |          |

### Education

#### 1) Secondary School

|                                     |                     |
|-------------------------------------|---------------------|
| Name of Secondary School            | City + Country      |
| Dates: from – to                    | Date of graduation  |
| Diploma obtained (IB, Abitur, etc.) | GPA/Class standings |

## 2) Undergraduate Studies

|  |                                     |
|--|-------------------------------------|
| Undergraduate university, college or institution | City + Country                      |
| Dates: From - To                                 | Number of ECTS /semesters completed |
| Diploma obtained + Major                         | GPA/Class standings (if applicable) |

### Honours Received

Please list any academic, professional, community or sporting awards (award/year).

### Internships (starting with the most recent)

| Employer | Specific Nature of work | Dates: from - to | Hours per Week |
|----------|-------------------------|------------------|----------------|
|          |                         |                  |                |
|          |                         |                  |                |
|          |                         |                  |                |

### Work Experience (starting with the most recent)

| Employer | Specific Nature of Work | Dates: from - to | Hours per Week |
|----------|-------------------------|------------------|----------------|
|          |                         |                  |                |
|          |                         |                  |                |
|          |                         |                  |                |

### Test Results

|                             |       |      |       |
|-----------------------------|-------|------|-------|
| TOEFL (if other test, name) |       | GMAT |       |
| Date                        | Score | Date | Score |

### Personal Essay

Please write an essay (250 – 500 words) on a topic of your choice or on one of the options listed below. Please indicate your topic by ticking the appropriate box. This personal statement should provide us with information on you as a person and should demonstrate your ability to organise thoughts and express yourself.

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.   |
| <input type="checkbox"/> | Discuss some issue of personal, local, national, or international concern and its importance to you.  |
| <input type="checkbox"/> | Indicate a person who has had a significant influence on you and describe that influence.   |
| <input type="checkbox"/> | Describe an experience that illustrates what you would bring to the diversity in a college community, or an encounter that demonstrated the importance of diversity to you. |

**Attach your essay on a separate sheet.**

### Required Documentation for Admission

Supporting documents are accepted in English or German. All documents not in English or German must be translated into English at the applicant's expense.

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Application form (completed and signed)  |
| <input type="checkbox"/> | Copy of passport or identification card  |
| <input type="checkbox"/> | CV   |
| <input type="checkbox"/> | Copy of all degrees and transcripts  |
| <input type="checkbox"/> | TOEFL results (or proof of other test of English language proficiency for non-native English speakers) |
| <input type="checkbox"/> | GMAT results   |
| <input type="checkbox"/> | Personal Essay   |
| <input type="checkbox"/> | Two letters of reference   |
| <input type="checkbox"/> | Two passport photographs   |
| <input type="checkbox"/> | Bank certificate (or evidence of ability to pay fees over the duration of your course)                 |
| <input type="checkbox"/> | Application fee € 150,-- (non-refundable)  |

I certify that the information I have provided in this application, including my Personal Essay, is my own work, factually true and honestly presented. I understand that the application fee is non-refundable should I decide to withdraw my application to the Globe Business College Munich prior to the start of instruction.

\_\_\_\_\_

Location, Date

\_\_\_\_\_

Signature

The college is committed to administer all educational policies and activities without discrimination on the basis of race, colour, religion, national or ethnic origin, age, disability or gender.