



GLOBE BUSINESS COLLEGE MUNICH

Maximiliansplatz 5, 80333 Munich, Germany
Tel ++49 (0)89 59990845, info@globe-college.com

Application Bachelor Programmes

Personal Data

Family name	First name(s)	Former last name(s) if any
Gender (F M)	Date of birth (dd/mm/yy)	Place of birth (city + country)
Citizenship	First language	

Contact Details

1) Permanent Home Address

Street and number		
Postal code	City	Country
Permanent home phone	Mobile	e-mail

2) Mailing Address (if different from above)

Street and number		
Postal code	City	Country
Tel. (at mailing address)	Mobile	e-mail

Are you applying as

<input type="checkbox"/>	Freshman	<input type="checkbox"/>	Transfer student	<input type="checkbox"/>
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When do you want to begin your studies?

<input type="checkbox"/>	February 2009	<input type="checkbox"/>	October 2009	<input type="checkbox"/>	February 2010
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Education

1) Secondary School you now attend (or from which you graduated)

Name of Secondary School	City + Country
Dates: from – to	Date of graduation
Diploma obtained (IB, Abitur, etc.)	GPA/Class standings (if applicable)

2) Undergraduate Studies (if any)

Undergraduate university, college or institution	City + Country
Dates: From - To	Number of ECTS/semesters completed
Diploma obtained + Major	GPA/Class standings (if applicable)

Honours Received

Please list any academic, professional, community or sporting awards (award/year).

Internships (starting with the most recent)

Employer	Specific Nature of Work	Dates: from - to	Hours per Week

Work Experience (starting with the most recent)

Employer	Specific Nature of Work	Dates: from - to	Hours per Week

Test Results

TOEFL (or equivalent)		Other tests, e.g. SAT	
Date	Score	Date	Score

Personal Essay

Please write an essay (250 – 500 words) on a topic from the options listed below. Please indicate your topic by ticking the appropriate box. This personal statement should provide us with information on you as a person and should demonstrate your ability to organise thoughts and express yourself.

<input type="checkbox"/>	Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.
<input type="checkbox"/>	Discuss some issue of personal, local, national, or international concern and its importance to you.
<input type="checkbox"/>	Indicate a person who has had a significant influence on you and describe that influence.
<input type="checkbox"/>	Describe an experience that illustrates what you would bring to the diversity in a college community, or an encounter that demonstrated the importance of diversity to you.

Attach your essay on a separate sheet.

Required Documentation for Admission

Supporting documents are accepted in English or German. All documents not in English or German must be translated into English at the applicant's expense.

<input type="checkbox"/>	Application form (completed and signed)
<input type="checkbox"/>	Copy of passport or identification card
<input type="checkbox"/>	CV
<input type="checkbox"/>	Copy of all degrees and transcripts
<input type="checkbox"/>	TOEFL results (or proof of other test of English language proficiency for non-native English speakers)
<input type="checkbox"/>	Personal Essay
<input type="checkbox"/>	Two letters of reference
<input type="checkbox"/>	Two passport photographs
<input type="checkbox"/>	Bank certificate (or evidence of ability to pay fees over duration of programme)
<input type="checkbox"/>	Application fee € 150,- (non-refundable)

I certify that the information I have provided in this application, including my Personal Essay, is my own work, factually true and honestly presented. I understand that the application fee is non-refundable should I decide to withdraw my application to the Globe Business College Munich prior to the start of instruction.

Location, Date

Signature

The college is committed to administer all educational policies and activities without discrimination on the basis of race, colour, religion, national or ethnic origin, age, disability or gender.